

ANNUAL DONOR REVIEW MEETING

Project: 'Promoting Angolan Women Through CSOs'
NORWEGIAN EMBASSY – UNDP
Friday, July 07, 2017

PARTICIPANTS

Norway – Håvard Hoksnes
Norway – Birgitte Wessel
UNDP – Henrik Fredborg Larsen
UNDP – Zeferino Teka
UNDP – Maria Casal

AGENDA

1. Presentation of Annual Report
2. Financial Statement
3. Work Plan and Budget 2017-2018
4. AOB

The Chargé d'affaires of the Norwegian embassy welcomed all and noted to importance of this project within the overall assistance provided by Norway to Angola.

UNDP Director made opening remarks, noting that the project is on track to achieving its goals and objectives, that two sets of grants have been disbursed in the second phase of the ongoing second cycle, while the third set of grants is pending reporting by CSOs. UNDP Director highlighted the synergies the project is enabling for the CSOs with other UNDP projects, the strengthening of relations between CSOs and local administrations, and highlighted the opportunity for upscaling the project with possible involvement of other stakeholders, including private sector. Lastly, UNDP Director informed that the report submitted includes the recommendations made in the last meeting of June 10, 2016, referring to UNDP procedures on financial reporting, impact data and testimonies from beneficiaries, reporting of actual outputs against planned outputs and availability of an annual work plan.

POINT 1

Project Manager made a brief presentation of the annual report submitted on June 30, 2017 and on the status of the project (see power point slides), to which Norway responded.

Norway deemed that the report presented a good overview of the achievements made, and concurred that agreements in last annual meeting had been reflected. The need to submit the report within sufficient time margin to enable proper review and preparation for annual review meeting was reiterated. It recommended the following adjustments that were all agreed:

- The report should reflect and assess how the activities are contributing to the overall objectives/outcomes the project set out to achieve (including possible deviations);
- The report should be accompanied by a description of risks and risk management;
- The 2017 workplan should be revised to fully align with the results matrix in the project document (of which a summary is annexed to agreement). Particularly, the outcome should not figure at the level of outputs/activities.
- The annual report should capture the issue of corruption and how UNDP's financial processes and procedures are being employed for mitigation.

POINT 2

Norway requested additional financial information with the report, and it was agreed that besides the Combined Delivery Report that UNDP submitted, which provided limited financial information, the annual report should be accompanied by an annual financial report that shows expenditure compared to budget.

POINT 3

Norway recommended to elaborate an 18-month Work Plan with Budget from January 2017 to June 2018, and to align the Work Plan with the Results Matrix.

UNDP responded affirmatively to the recommendations. But noted also that for future, cost sharing agreements could refer the full project document as integral part rather than including a separate summary since the latter adds to difficulties in aligning. While UNDP follows calendar year, an 18-month Work Plan will be included in report since expedient for the Donor.

POINT 4



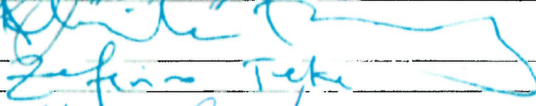

Norway informed it plans to conduct an independent evaluation of the project that will be fully funded by Norway. At the same time it was noted that an independent evaluation is included in the project with budget allocated. The parties discussed their preference for a joint-evaluation to avoid duplication. It was agreed that final arrangements will be discussed in a separate forum shortly.

The discussion on the future focus of a possible third project cycle was left open.

UNDP requested Norway to indicate with letter the distribution of funding for 2017 and 2018, respectively, to allow UNDP allocate in line with project cashflow in multi-year budget.

CONCLUSION

UNDP will submit a revised annual report on July 21. The report will be accompanied by a description of the risk management related to the risk log frame, a financial report and an 18-month Work Plan with budget.

Name	Signature
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